



## POLICIES AND PROCEDURES

Policy Name	International Students Homestay Policy
Constructed /Reviewed by	Executive/Board
Review	Last Review: March 2023 Next Review: March 2025

### Statement of Context

International  
CAAW letter:

who attend the School under a





undertake new assessments prior to the placement of any international student with a Host, in accordance with the provisions of this Policy.

As the School signs CAAW letter accepting the responsibility for approving the accommodation, support and general welfare arrangements for a student who is under the age of 18, the School does not delegate, outsource or contract out this responsibility to another party.

### Policy Details

#### 1. Homestay Procedures

##### 1.1. Shortlist of Prospective Hosts and Due Dilligence undertaken by the School



another student in the previous three months in which case an inspection may not be carried out.



provide to the Host:

- Homestay Risk Management Strategy;
- Child Protection Policy;
- Child Safety Code of Conduct; and
- any other relevant policies;

If the Homestay Student is being moved because the Host has been assessed as inappropriate as a Host, the Host will be removed permanently from the School's database of Hosts.

#### 1.4. Training

The School provides training for Hosts, the International Students Coordinator and other support staff involved in the international student program to ensure they have adequate knowledge of:

- the Child Safe Standards;

- the School's processes for reporting suspected child abuse, including relevant contact numbers;

- the School's policies and procedures for managing emergency and critical incidents, and for verifying the Homestay Student's accommodation is appropriate to their age and needs; and

- the ESOS Act, the National Code and the VRQA Requirements.

The School educates and encourages international student to speak up about suspected child abuse. Such training considers culturally and linguistically diverse backgrouhe0.00if032 (u)2.3lr 1 ( .30 Tc 25.065 0



Hosts are expected to follow all policies and procedures of the School subject to change.







